

Notice of UNISON AGM 2016
5pm Tuesday 22nd March 2016
Committee Room 4a, Civic Centre,
Victoria Avenue, Southend

Dear UNISON Member

This letter is to give you notice that the 2016 Annual General Meeting (AGM) of the Southend Borough Council branch of UNISON will take place on Tuesday 22nd March at 5 p.m.

This is your chance to elect next year's Executive, which runs the Branch from day to day, debate policy motions, question Branch Officers and chat to other members.

It is important that as many members as possible attend - this is part of UNISON's democracy, of which we are rightly proud.

I enclose a nomination form for stewards and Branch Officers. You are also welcome to propose motions to the AGM, which should have a proposer and seconder. **Nominations and motions should be sent to the UNISON office by 4pm on Wednesday 16th March 2016**, however nominations and emergency motions may also be accepted at the AGM itself.

Reports from officers, motions received and nominations will be distributed at the meeting. Please contact us if you need any documents in an accessible format.

There will be teas and coffees available before the meeting and a free buffet from 6pm as the meeting ends. We hope you will stay for the food and to have a chat with colleagues.

We want to make sure that everyone who wants to attend this AGM can do so. If you have any dietary requirements or issues affecting access or if you need support with childcare in order to attend, please call us on 01702 215980 or email us at unison@southend.gov.uk.

I hope we will see you at the AGM.

Claire Wormald, Branch Secretary

PS all members who attend will be entered into a free prize draw on the night!

**Not getting your Southend UNISON newsletter at your workplace?
Let the office know on 01702 215980 and we will sort it out!**

Agenda

Annual General Meeting of Southend-on-Sea Borough Council Branch of UNISON

5 p.m. Tuesday 22nd March 2016

1. Minutes of Annual General Meeting held Wednesday 25th March 2015
2. Guest speaker : Mark Dearn, War on Want
3. Presentation of award in memory of Matthew Browning
4. Secretary's Report
5. Reports of other Officers
6. Accounts for the year ending 31st December 2015, Treasurer's Report and Budget for 2016/17
7. Motion by the Branch Executive Committee that this Branch grant the officers of the Branch honoraria as set out in the motion to be distributed at the AGM
8. Election of Branch Officers
9. Election of Departmental Stewards
10. Other Motions
11. Members' questions, Emergency Motions and Any Other Business

If there have been any changes to your details such as name, address or your workplace please let UNISON know. If you are not a UNISON member but have received these papers, please let us know, or better still join us!



Tel: 01702 215980 Email: unison@southend.gov.uk

Southend-on-Sea Borough Council Branch

Branch Office:
UNISON, LGF, Civic centre,
Victoria Avenue,
SOUTHEND-ON-SEA SS2 6ER

Nomination Form for Steward/Branch Officer

To be completed by the Proposer:

I hereby nominate (Name)

For the post of (Branch Officer - see below for list)

or Steward for Department/Workplace

I confirm I have spoken to the member and he/she is willing to be considered for election.

Proposed by.....(must be a current Unison member)

Seconded by.....(must be a current Unison member)

To be completed by the Candidate:

I accept the above nomination

Signed.....

Date

Full Name

Workplace Address

Telephone Number

There is a list of branch officer posts below. All officers' posts are up for election each year and you are welcome to stand for **any** post. If you would to know more about any of the posts, please contact the Unison office.

Branch Officer Posts for Election

- Branch Secretary
 - Treasurer
 - Branch Chair
 - Communications Officer
 - Women's Officer
 - LGBT Members' Officer
 - Disabled Members' Officer
 - Black Members' Officer
 - Equalities Officer
 - Education Officer
 - International Officer
 - Welfare Officer
 - Health and Safety Officer
 - Young Members' Officer
 - Retired Members' Officer
 - Events Officer
- South Essex Homes:
- LGBT Members' Officer
 - Disabled Members' Officer
 - Health and Safety Officer