

Notice of UNISON AGM 2019
5:30p.m. Thursday 7th March 2019
Committee Room 4a, Civic Centre,
Victoria Avenue, Southend

Dear UNISON Member

This letter is to give you notice that the 2019 Annual General Meeting (AGM) of the Southend Borough Council branch of UNISON will take place on Thursday 7th March at 5:30 p.m.

This is your chance to elect next year's Executive, which runs the Branch from day to day, debate policy motions, question Branch Officers and chat to other members.

It is important that as many members as possible attend - this is part of UNISON's democracy, of which we are rightly proud.

I enclose a nomination form for stewards and Branch Officers. You are also welcome to propose motions to the AGM, which should have a proposer and seconder. **Nominations and motions should be sent to the UNISON office by 4 p.m. on Monday 18th February 2019**, however nominations and emergency motions may also be accepted at the AGM itself.

Reports from officers, motions received and nominations will be distributed at the meeting. Please contact us if you need any documents in an accessible format.

There will be teas and coffees available before the meeting and a free buffet from 6:30 p.m. as the meeting ends. We hope you will stay for the food and to have a chat with colleagues.

We want to make sure that everyone who wants to attend this AGM can do so. If you have any dietary requirements or issues affecting access or if you need support with childcare in order to attend, please call us on 01702 215980 or email us at unison@southend.gov.uk.

I hope we will see you at the AGM.

Claire Wormald, Branch Secretary

**Not getting your Southend UNISON newsletter at your workplace?
Let the office know on 01702 215980 and we will sort it out!**

.....**Agenda**

.....**Annual General Meeting of****Southend-on-Sea Borough Council Branch****of UNISON**

.....**5:30 p.m. Thursday, 7th March 2019**

1. Minutes of Annual General Meeting held Thursday, 27th March 2018
2. Guest speaker: Roger McKenzie, UNISON Assistant General Secretary
3. Secretary's Report
4. Reports of other Officers
5. Accounts for the year ending 31st December 2018, Treasurer's Report and Budget for 2019/20
6. Motion by the Branch Executive Committee that this Branch grant the officers of the Branch honoraria as set out in the motion to be distributed at the AGM
7. Election of Branch Officers
8. Election of Departmental Stewards
9. Other Motions
10. Members' questions, Emergency Motions and Any Other Business

.....**There will be a free buffet at 6:30 p.m.**

.....**If there have been any changes to your details such as name, address or your workplace please let UNISON know. If you are not a UNISON member but have received these papers, please let us know, or better still join us!**

Could you become a steward or a branch officer?

Are you passionate?

..... about rights at work, about equality issues or about health and safety? Do you blog about something you care about or do you organise support for a cause? Are you someone who speaks up about what happens to you and your colleagues?

Whatever you are interested in, UNISON needs volunteers to run our branch and represent our members.

“But I haven’t got any experience!”

UNISON will always train and support any member who wants to try a job out or get knowledge about an area of the union’s work. Even our most long standing officers and representatives started without any experience!

Our stewards and representatives often start by taking straightforward cases to give members a little support and understand their issues. That’s frequently enough, and it helps for someone to just be the face of UNISON in their office or workplace. If you want to do more and tackle complicated hearings and issues then there’s plenty of advice, training and mentoring available.

Have a look at how you can help:

There’s a list of our branch officer posts below. All of them, along with stewards, are up for election each year and will be voted on at the Annual General Meeting. Some are special jobs like being the treasurer or organising education. Others help to organise groups like Black or Young members. All of them are part of the wider branch team and get our support.

If any of these posts interest you, there is a nomination form included in this letter. If you want to know more, contact the office on 01702 215980 or by email at unison@southend.gov.uk for a chat about what is involved and how UNISON can support you in these roles.

Branch Officer Posts for Election

- Branch Secretary
- Treasurer
- Branch Chair
- Communications Officer
- Women’s Officer
- LGBT Members’ Officer
- Disabled Members’ Officer
- Black Members’ Officer
- Equalities Officer
- Education Officer
- International Officer
- Welfare Officer
- Health and Safety Officer
- Young Members’ Officer
- Retired Members’ Officer
- Events Officer



Tel: 01702 215980

Email: unison@southend.gov.uk

Branch Office:
UNISON, LGF, Civic Centre,
Victoria Avenue,
SOUTHEND-ON-SEA SS2 6ER

Nomination Form for Steward/Branch Officer

To be completed by the Proposer:

I hereby nominate (Name)

For the post of (Branch Officer - see list)

or Steward for Department/Workplace

I confirm I have spoken to the member and he/she is willing to be considered for election.

Proposed by.....(must be a current Unison member)

Seconded by.....(must be a current Unison member)

To be completed by the Candidate:

I accept the above nomination

Signed.....

Date

Full Name

Workplace Address

Telephone Number

Return to: UNISON branch office as above